



POSITION: Account Representative- Bowie, MD

HOURS & DAYS: Office Hours: Monday, 9-5:00p.m., Tuesday, 9-7:00p.m., Wednesday, 9-5:00p.m., Thursday, 9-5:00p.m., Friday, 9-5:30p.m.

DUTIES: Has responsibility for renewing or collecting assigned delinquent accounts. Contacts delinquent customers to determine reasons for delinquency and to effect prompt payment or to renew loans to strengthen the position of the company. Proactively contacts borrowers with past-due accounts by phone or mail to offer renewal of loan or request payment. Assesses customers' current financial needs and determines if customer has available cash on account or if customer needs to restructure debt to a consolidation loan. Recommends to Manager accounts to review for special handling or intensified collections actions. Ensures that loan collections are appropriate and timely and that established policies and procedures are observed. Answers incoming telephone calls; answers customers' questions. May perform additional functions depending on market demand and branch staffing in order to provide consistent quality customer service.

QUALIFICATIONS: Requires a high school diploma or equivalent. Minimum of two (2) years collection experience, performing varied collection tasks where time management and strong attentiveness to detail and accuracy are required. Excellent interpersonal skills demonstrated through prior collection work experience.

Drug/Alcohol/Smoke-free workplace.

Mariner Finance is an Equal Opportunity Employer and does not discriminate on the basis of race, color, sex, marital status, age, religion, national origin, sexual orientation, disability, or status as a disabled or Vietnam era veteran.

Please submit resume for immediate consideration to: [careers@marinerfinance.com](mailto:careers@marinerfinance.com)